



Republic of the Philippines
Department of Education
MIMAROPA Region
SCHOOLS DIVISION OF MARINDUQUE
Office of the Schools Division Superintendent



DIVISION MEMORANDUM

TO : Asst. Schools Division Superintendent
Chief Education Supervisor-SGOD/OIC-CID
Public Schools District Supervisors
Secondary School Heads
ALS Teachers
All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
OIC-Schools Division Superintendent

SUBJECT: TRAINING-WORKSHOP FOR ALS LEARNERS on Project COPE-SL
(Convergence of stakeholders Offering skills training about Practical, indigenous and current technology Enhancing Skills Literacy) Cluster 2

DATE: August 18, 2023

1. Relative to Regional Memorandum No. 84, s. 2023 titled Regional Training Workshop for ALS Learners on Project COPE-SL, this Division, through the Curriculum Implementation Division-Alternative Learning System (CID-ALS), will conduct the **Training Workshop for ALS Learners on Project COPE-SL** on August 29-31, 2023, at Torrijos Central School, Torrijos, Marinduque.
2. This activity aims to:
 - a. equip all the target participants with the various livelihood opportunities and literacy skills available in the locality;
 - b. provide them with the actual demonstration of the life and work skills presented; and
 - c. share to the community members/other group of ALS learners the value of lifelong literacy education.
3. Participants in this activity are Division ALS Focal Person, Education Program Specialist II for ALS, invited school heads who will serve as Trainer/Facilitator, ALS learners/teachers, select LGU personnel and RO PMT.

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Malusak, Boac, Marinduque
Email: deped_marinduque@yahoo.com ● Tel. No.: (042) 332-1009 ● Fax No.: (042) 332-1611

4. Attached are the list of Facilitators/TWG/PMT, Regional Memorandum and Training Design/Matrix.
5. Immediate dissemination of the contents of this Memorandum is desired.

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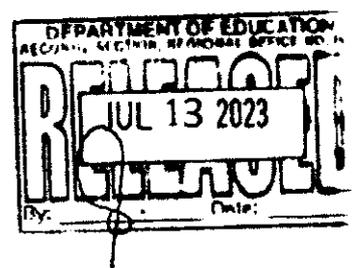
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Email: deped_marinduque@yahoo.com ● Tel. No.: (042) 332-1009 ● Fax No.: (042) 332-1611

Name of Facilitators/TWG		
1.	Fernando M. Panuculan	Facilitator in Butterfly Culture
2.	Ma.Victoria D.P. Saguid	Facilitator in Rug Making
3.	Rosevilla R. Maming	Facilitator in Fan Making
4.	Reynalyn Rey	Facilitator in Wig Making
5.	Rolito M. Dela Cruz	ALS Focal Person, TWG
6.	Michelle M. Mutya	EPSA II, TWG
7.	Chona S. Recto	EPSA II, TWG
8.	Joseph Regis	Master Teacher I, TWG
9.	Jennie P. Moralde	ALS Teacher, TWG
10.	Kristel Jane J. Matining	ALS Teacher, TWG
11.	Daycel R. Samortin	ALS Teacher, TWG
12.	Rechell Ann R. Del Mundo	ALS Teacher, TWG
13.	Angeline F. Limpiada	ALS Teacher, Writer/Reporter
14.	Darwin S. Revilla	ALS Teacher, Writer/Reporter
15.	Renalyn A. Rescober	ALS Teacher, Documenter



Republic of the Philippines
Department of Education
 MIMAROPA REGION



Office of the Regional Director

June 30, 2023

REGIONAL MEMORANDUM

No. 84, s. 2023

REGIONAL TRAINING-WORKSHOP FOR ALS LEARNERS on "Project COPE-SL"
 (Convergence of stakeholders Offering skills training about Practical, indigenous and current technology Enhancing Skills Literacy) Cluster 2

TO : ASSISTANT REGIONAL DIRECTOR
SCHOOLS DIVISION SUPERINTENDENT OF MARINDUQUE
REGIONAL FUNCTIONAL DIVISION CHIEFS
CURRICULUM IMPLEMENTATION DIVISION CHIEF
ALL OTHERS CONCERNED

1. Per DepEd Order No. 013, s. 2019 titled "Policy Guidelines on the Implementation of Enhanced Alternative Learning System 2.0", the 2019 ALS K to 12 BEC (A, item 2, letter f) states the provision of opportunities for learners to acquire vocational and technical skills to enhance their work readiness/employability. B, item 10 further mentions that the enhanced ALS gives premium to life skills. Accordingly, the first two (2) months (June-July) starting 2019 of all ALS programs (except ALS-EST) shall focus on life skills development of ALS learners.

2. In this regard, MIMAROPA Region, thru the Curriculum and Learning Management Division (CLMD) shall hold an activity titled "**REGIONAL TRAINING-WORKSHOP FOR ALS LEARNERS on "Project COPE-SL"** (Convergence of stakeholders Offering skills training about Practical, indigenous and current technology Enhancing Skills Literacy)- Cluster 2. This underscores the knowledge sharing on indigenous livelihood skills and opportunities for ALS learners and other community members. Thus, said training-workshop, in collaboration with LGU of SDO Marinduque shall be held in the Municipality of Torrijos, **Marinduque** on **August 29-31, 2023**. (See Enclosure for the details)

3. Said endeavor aims to: a. equip all the target participants of the various literacy skills available in the locality; b. provide them with the actual demonstration of the skills presented; and, c. share to the community members/other group of ALS learners the value of livelihood opportunities and lifelong literacy education.

4. Participants to this endeavor are from SDO Marinduque (Cluster 2), as follows: Division ALS Focal Person, Education Program Specialists-II for ALS, select SDO personnel (TWG), Recommended Trainers/Facilitators, Identified ALS



Meralco Avenue corner St. Paul Road, Pasig City

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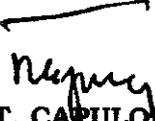
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learners/teachers, select LGU personnel/Staff and RO PMT. (See Items II and III on the Enclosure)

5. Likewise enclosed are the following: Training Design/Matrix in Item I while the pre, actual and post-implementation tasks are presented in Item IV under the mechanics of the training-workshop proper, for information and guidance of all concerned.

6. Should there be clarifications, all concerned may contact **Mariflor B. Musa**, Chief-CLMD, and/or **Jean S. Lasquite**, PhD, EPS-CLMD/ALS Focal Person through email address: mimaropa.region@deped.gov.ph cc. jean.lasquite@deped.gov.ph or at tel. no. (02)-941-3760.

7. Immediate and wide dissemination of this Memorandum is desired.


NICOLAS T. CAPULONG, PhD, CESO III
Director IV
Regional Director

Encl: As stated
Reference: None
To be indicated in the Perpetual Index
Under the following subjects:

ALS K TO 12 BEC
ALS LEARNERS AND TEACHERS
ENHANCED ALTERNATIVE LEARNING SYSTEM 2.0
ENHANCED BASIC EDUCATION INFORMATION SYSTEM

CLMD/JSL

Enclosure to RM No. 84, s. 2023

Activity: **REGIONAL TRAINING-WORKSHOP FOR ALS LEARNERS on "Project COPE-SL"**
 (Convergence of stakeholders
 Offering skills training about
 Practical, indigenous and current technology
 Enhancing Skills Literacy)- Cluster 2

Tentative Date: **August 29-31, 2023**

First Meal-Aug. 29, pm snack; Last Meal-Aug. 31, lunch

I- TRAINING DESIGN/MATRIX

TIME	Day 0 (August 29, 2023)-pm	Facilitator/ In-charge	Day 1 (August 30, 2023)-whole day	Facilitator/In-charge	Day 2 (August 31, 2023)-am	Facilitator/In-charge
7:30am-8:00am			Preliminary activities: MOL/Checking of Attendance/ AVP of Day 1 Activity/Focal Person's Hour	Host SDO/RO PMT	Preliminary activities: MOL/Checking of Attendance	Host SDO/RO PMT
8:00am-8:30am			Preparation	Resource Speakers/TWG	Clarifications/Announcements	RO ALS Focal Person

8:31am-	Check-in (RO pax)/Arrival of SDO ALS Participants	Regional ALS Focal Person/PMT TBA	8:31am-12:00nn Simultaneous Skill Lecture/Q&A (in 4 tents) 1. Wig Making Resource Person: TBA 2. Floor Mat Making Resource Person: TBA 3. Abaniko (fan) making Resource Person: TBA 4. Butterfly Culture Resource Person: TBA Clarifications	Skill Facilitators/TWG	8:31am-10:30am - Further Skills Techniques' Sharing/Support from LGU Offices (seed money, business licensing, others) 10:30am-12:00nn- CLOSING PROGRAM	-do-
12:01nn-1:00pm			Lunch Break			
1:01pm-1:30pm			Preparation			

1:30pm-2:30pm	OPENING PROGRAM		Simultaneous Skills Return Demonstration/Q&A (in 4 tents)			
2:30pm-4:00pm	Introduction of Skill Facilitators/Skills Set Announcement of groupings per skill set		1: Wig Making Resource Person: TBA 2. Floor Mat Making Resource Person: TBA 3. Abaniko (fan) making Resource Person: TBA 4. Butterfly Culture Resource Person: TBA	Identified ALS learners/Facilitators		
4:00pm-5:00pm	Mechanics of the activity (lecture/return demo)					
			Clarifications			

Expected Outputs	Able to carry out planned activities for Day 0 and gather reports for documentation	Clarified and understood shared skills set knowledge and techniques by the resource persons; able to carry out intended activities for Day 1 and collected reports for documentation	Able to carry out intended activities for Day 2 and collect reports for documentation and discuss/share ALS Conference Minutes

II-LIST OF FACILITATORS/PMT and TOR

Division/Office	Persons Concerned	Tasks/TOR
RO-CLMD/Others	RO ALS Focal/select CLMD EPSs/Staff	Assist the Regional ALS Focal Person/PMT
SDO Marinduque (ALS Select Facilitators/Lecturers)	Identified Skill Facilitators/Lecturers	Facilitate the lecture on the assigned skill set
SDO Marinduque (TWG)	ALS Focal Person/EPsAs/ALS Teachers	MOL In-charge Day 1 /Program Host
LGU Torrijos	LGU Chief/Staff	Guests/TA Providers

III- LIST/SLOTS OF PARTICIPANTS

SDO/RO	Slots
Marinduque-SDO	6
Marinduque-SDO Trainers/Facilitators	4
Marinduque-ALS learners (with ALS teachers) in CLCs	150
LGU-Torrijos	18
RO-CLMD/ORD/OARD	6
Total: SDO-178; RO-6=184	184

Note: Submission of the **LIST (see slots)** is on or before July 24, 2023 through mimaropa.region@deped.gov.ph cc:jean.lasquite@deped.gov.ph.

IV- MECHANICS OF THE ACTIVITY:

Pre-Implementation:

1. Host division-ALS has to set up at least 4-5 mini-tents/canopy (inside the covered path/gym) as venue of skills lecture/demo
2. Four (4) indigenous/local skills are scheduled for lecture and demonstration
3. Select ALS learners/community members, observers, and guests from LGU shall be distributed in the *4 skill sets according to their choice as follows:
 - 3.1 wig making
 - 3.2 floor mat making
 - 3.3 abaniko (fan) making
 - 3.4 butterfly culture
4. At least 22 skill observers/ALS participants are expected to witness/participate in the skills lecture/demonstration (per skill set). Early submission of the List of the Participants at jean.lasquite@deped.gov.ph is thus, requested.
5. Partner-LGU personnel (Torrijos) shall serve as observers and may even provide TA for facilitators and participants, if necessary.
6. Each identified skill (see 4 skills/4 trainers) for literacy training shall be primarily facilitated by the ALS Teacher-trainer recommended by the host SDO.

Actual Skills Training:

1. Select RO TWG shall oversee/manage the two (2)-day skills literacy training
2. Host SDO (EPSAs) shall document the training proceedings (before, during and after)-narratives & pictorial reports
3. After the program opening (Day 0-1 pm, July 28, 2023) at the gym/covered walk, the list of the ALS skills training participants shall be announced (based on their preferred skills) for Days 1 and 2 groupings
4. Day 1-whole day (July 29, 2023) shall be allotted for the simultaneous skills training while Day 2 am shall be the return skills demo by the select ALS participants. Materials (sponsored by the LGU) shall be distributed to the facilitators/return demo participants:

- 4.1 *wig making- P 10,000.00 worth of materials
- 4.2 *mat making- 7,500.00 worth of materials
- 4.3 *"abaniko" making- 5,000.00 worth of materials
- 4.4 *butterfly culture- 4,500.00 worth of materials / Total: **P31,000.00**

5. Q&A shall be entertained right after each lecture. Further clarifications are required to facilitate an in-depth understanding of the practical (right) steps/process in doing the finished product.

Post-Implementation:

- 1. Closing program shall be held after the actual return demo of the identified ALS participants (Aug. 30 am)
- 2. Distribution of the certificates to the LGU sponsor, facilitators and participants shall be during the closing program.
- 3. Evaluation of the activity shall be done before the activity ends.
- 4. Terminal reports shall be submitted to QAD once signed and completed.

Prepared by:

JEAN S. LASQUITE
EPS-CLMD/ALS Focal Person

Contents Noted:

MARIFLOR B. MUSA
Chief-CLMD